



County of Santa Cruz

Sheriff-Coroner, Corrections Bureau

259 Water St., Santa Cruz, CA 95060

INMATE VISITATION SCHEDULING & INFORMATION

Effective January 2023

SCHEDULING A VISIT

- Inmates must be in custody for 72 court hours prior to having any visit.
- The inmate you wish to visit must submit a VISITOR REQUEST FORM, with all visitors' information. It can take up to 5 days to complete background checks for each visitor. Once the Visitor Request Form has been approved, visitors can call Jail Reception to schedule a visit.
- Call Monday through Thursday, 8:00 A.M. to 3:30 P.M. to schedule a visit for the upcoming weekend, in accordance with the visiting schedules listed below. There are no same day visits.
 - ❖ **Main Jail - (831) 454-7800**
 - ❖ **Rountree & Rehabilitation and Reentry Facilities - (831) 454-7873**
- To cancel a scheduled visit, 24-hours' notice must be given so that the visit may be offered to another visitor. Failure to provide 24-hours' notice will be counted as a "no show".
- Scheduled visits may be cancelled by the Jail Watch Commander at any time due to emergencies or a change of circumstances requiring cancellation.

VISITING SCHEDULES

The letters in the chart, below, correspond to the specific housing unit at each facility. Jail Reception can advise you in which housing unit the inmate you wish to visit is located.

MAIN JAIL – Visits are 1-hour. Non-contact. Visit start times below.

Day/Time	8A.M.	9A.M.	10A.M.	11A.M.	12P.M.	1 P.M	2 P.M	3 P.M	4 P.M
Saturday	C / N	K	Q / O / M	H / G	P / J	D	E / N	A / L	B / F
Sunday	O / Q / J	D	A / L	B / F	P / E	N	C / M	K	H / G

ROUNTREE FACILITY

Visits are 1-hour. Non-contact. Visits start at 8:00am, 9:00am, 10:00am. 1:00pm. 2:00pm. 3:00pm

- R-Unit - Saturday

REHABILITATION AND REENTRY FACILITY

Visits are 1-hour. Non-contact. Visits start at 8:00am, 9:00am, 10:00am. 1:00pm. 2:00pm. 3:00pm

- T Unit - Sunday

VISITING INFORMATION

- Visits at Main Jail and the Rountree Facility are non-contact.
- Visitors must arrive and register 30 minutes prior to their scheduled visit to avoid cancellation. No exceptions.
- If visitor is a “no show”, is late, or is not prepared to enter the facility with Officer at the time of escort, the visit will be considered a “no show”. Visitors that have a total of three (3) “no shows”, within a 12-month period, will be restricted from visiting for 30 days.
- Each visit may include up to two (2) adults or one (1) adult and up to two (2) minors. The number of visitor’s allowed per visit is determined by the Sheriff’s Office in accordance with current County health and safety regulations and facility need.
- Adult visitors must present a valid photo ID (i.e., Driver’s License, Passport). A parent or legal guardian must accompany visitors under the age of 18. The parent must bring the minor’s birth certificate and the legal guardian must present court papers showing they are the legal guardian or provide a notarized letter along with the minor’s birth certificate.
- Visitors must wear an N95 mask when checking into the facility and during the visit, as determined by the Sheriff’s Office in accordance with current County health and safety regulations.
- Visitors must be appropriately dressed. Attire, which is revealing, offensive, gang related or distracting to others will not be allowed. Close-toed shoes are required. Jail Staff will determine the appropriateness of the clothing.
- Visitors will not be allowed to bring ANY food, tobacco, alcohol, or personal property into the jail (i.e., cell phones, cameras, purses, pagers). Lockers are available for 25 cents. Nothing can be given to inmates during visiting. Bringing contraband into the facility is a violation of law and may result in an arrest and or citation Pursuant to 4575 PC.
- Parent or Guardian may bring 1 diaper, 1 bottle and a small package of wipes for babies. Older children may bring a small toy, subject to officer approval. Visitors must supervise and maintain control of any minor accompanying them into the facility. Minors cannot be left unattended in the lobby area, parking lot or any other area on the jail property.
- Visitors must maintain appropriate behavior in accordance with visiting rules. Visitors shall NOT cause damage to or vandalize visitation room or lobby, sit on visiting tables, disrupt other visits/visitors, visit with other inmates, undress, expose body parts, engage in lewd behavior, use obscene or offensive language, or enter the facility under the influence of alcohol or drugs.
- Visitors may be asked to submit to a search of their person or property. They have the right to refuse. However, if refused, the visit will be denied for that day.
- Misconduct or violation of the facility or visiting rules will result in denial of visit, termination of the visit, suspension, or the possibility of being banned indefinitely.